

**APPENDIX D-2**

XXXXXX, 200\_

XXXXXX  
XXXXXX  
XXXXXX

Dear XXXXXX

Thank you for submitting your ministerial profile to us. We want to update you on the progress of our search.

Our Search Committee has given your ministerial profile serious and prayerful consideration, along with a number of other excellent candidates. We are now at the point in our search process where we must begin to focus on a smaller number of persons whose gifts most nearly match the present needs of our congregation. These decisions are always difficult to make. Although you are a person with considerable gifts, we do want you to know that you are no longer under consideration as a candidate.

May God be with you as you continue to discern where you may be led to serve.

Sincerely,

Search Committee  
XXXXXXXXXXXXXXXXX Church UCC  
XXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXX