

CHARLOTTE CONGREGATIONAL CHURCH

United Church of Christ

BRIDGE MUSIC DIRECTOR JOB DESCRIPTION

Position: Bridge Director of Music Ministry

Commitment & Hours:

- This is a “bridge” position until our settled music director is found. The “bridge” will be needed from the last week of August through approximately Jan. 2022, or until a settled music director has been found
- Includes Sunday and Wednesday rehearsals with negotiable Sundays and Wednesdays off as necessary.
 - One rehearsal on Wednesdays from 7 pm to approximately 8:15 pm with choir.
 - Sunday rehearsal from ~9-9:30am with the choir.
 - Choosing music and providing copies for the choir members.
 - Materials and sheet music to be ready prior to rehearsal.
 - Directing the choir and accompanying them
 - Providing music for the service, such as accompaniment for hymns, prelude, postlude, and other music sung during the service.
 - Generally, the choir performs the Meditation and the Anthem for the Sundays when the choir is present.
- The rehearsal/performance schedule will be set up in conversation with the Pastoral Staff and the Music Committee as far in advance as possible.
- Additional worship services and related choir rehearsals for holidays, plus any other special services that may be scheduled will be compensated.
- Opportunities may arise to play for funerals and weddings; payment would be arranged with you independently with the individuals involved.
- Related practice time, committee and other meetings with church staff, timely and responsive email and other communication with the choir and church staff, preparation and planning time for choral music, rehearsals and instrumental music, arrangements and rehearsals with guest musicians, purchase of sacred organ and piano music, and professional development as needed and appropriate.
- During weeks off, Bridge Music Director will be asked to recommend musical accompanists/performers to fill in.

Compensation: Salaried position dependent upon qualifications.

- Funerals/Weddings (upon agreement with family)

Reports to: Senior Pastor and works cooperatively with Senior and Associate Pastors and Music Ministry.

Termination of Employment: Employment can be terminated by either Charlotte Congregational Church or the Bridge Music Director with a minimum of 2-week’s notice. Employment is “at will.”

Background Check: In accordance with the Safe Church Policy of Charlotte Congregational Church you will be required to participate in a background check (paid for by the church). Your final offer of employment will be contingent on the results of that check.

Initial Start Date: Wednesday, August 25, 2021 – choir rehearsal.

SEND RESUME AND LETTER OF INTEREST TO:

1. Email to Kim Findlay: charlotteucc@gmavt.net or,
2. Charlotte Congregational Church
C/O Music Ministry
PO Box 12
Charlotte, VT 05445